K. MUNUSAMI & Co.
CHARTERED ACCOUNTANTS

A-1, Ground Floor, Cauvery Apartments,
No.14/2, Brindavan Street, Mylapore,
Chennai - 600 004. Ph: 91- 44 - 28269919.
Email : kmcochennai@gmail.com

14-05-2026

To,

The Senior Deputy Secretary,

The Institute of Chartered Accountants of India,

Southern India Regional Council,

122, Uthamar Gandhi Road, Nungambakkam,

Chennai – 34.

Dear Sir/Madam,

We request you to Display this letter in the Institute's Notice board/SIRC Vacancy Portal.

We invite applications for the following positions in our Chartered Accountancy firm:

1. Article Assistants -2 Positions

Eligibility

- CA Intermediate passed (Both Groups)

Nature of Work & Exposure

- Hands-on exposure to Financial Reporting, Statutory Audit, Tax Audit of Corporates and Banks, Project Audits and Project Funding
- Involvement in Direct and Indirect Taxation assignments, accounting and compliance-related activities

Skill Requirements

- Basic working knowledge of Tally / Tally Prime, MS Office
- Enthusiastic, energetic, and keen on continuous learning

Stipend

- ₹15,000 – ₹20,000 per month

2. Paid Assistant-1 Position

Eligibility

- CA Finalist with Articleship completed

Nature of Work & Exposure

- Significant exposure to Financial Reporting, Statutory Audit, Tax Audit, Application and implementation of Ind AS
- Handling Direct and Indirect Tax matters and related compliances
- Independent execution of assignments and coordination with clients

Skill Requirements

- Strong command over Ind AS and Schedule III Financial Statements
- Expertise in Preparation and analysis of financial statements as per Ind AS and Schedule III of the Companies Act, 2013 and preparation of Non-Corporate Financial Statements under newly prescribed formats.
- Experience in GST compliances and filing of GSTR-1, 3B, 7, 9 & 9C, reconciliations and follow-up activities
- Handling tax litigation matters including assessments, appeals, notices, and departmental proceedings
- Strong technical exposure in accounting, audit, taxation, and compliance matters
- Proficiency in MS Office (especially Excel), Tally / Tally Prime, SAP, Zoho ERP

Salary

- Remuneration will be commensurate with experience and expertise

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3. Trainees (2 Positions)

Eligibility

- B.Com / M.Com / MBA graduates

Nature of Work & Exposure

- Exposure to accounting, audit, taxation, and compliance assignments
- Assistance in client servicing and documentation
- Opportunity to learn practical aspects of finance and taxation

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Interested candidates may share their resume to: kmcochennai@gmail.com

We trust values than volumes

For K. Munusami & Co.,

Chartered Accountants

SIVANANDI PRABAKAR PANDIDURAI

Digitally signed by SIVANANDI PRABAKAR PANDIDURAI
Date: 2026.05.14 21:00:18 +05'30'

Partner